

## **Section F - Alternative Programs**

### **F-101 Adult High Schools**

Before the students enrolled in any adult high school can be reported to the state, such schools shall meet the standards of an approved school/program and shall provide all services (such as textbooks, etc.), without fee, to which any student of grades 9 through 12 is entitled under the rules and regulations of the State Board of Education, state and federal statutes, and the local boards of education, with the exceptions listed below:

1. There are two types of adult classes for which students may be reported:

Structured - classes that have a schedule, and  
Unstructured - unscheduled, walk-in classes.

2. For both structured and unstructured classes, student counts shall be full-time equivalent based on actual classroom time. The exception is Item "h" regarding co-op courses in Vocational Education.

**FTEADA shall be calculated for both structured and unstructured classes as follows:**

Sum the total number of hours attended by all students and divide by 4 to obtain the full time equivalent count. This number is then divided by the number of days in the reporting accounting period. For example, in a 60-student high school, there were 360 total hours attended by all students during a month. The student equivalent is  $360/4$  or 90.  $90/20 = 4.5$  FTEADA.

Each reporting period is 20 days; however, each reporting period is based on 20 attendance days of activity rather than calendar days.

**FTEADM shall be calculated as follows:**

- a. Because there are no days absent for an unstructured class, the FTEADM will be the same as the FTEADA.
  - b. For the structured classes, add the total number of hours attended plus the total number of hours absent by all students and divide by 4 to obtain the full time equivalent. This number is then divided by the number of days in the attendance accounting period. For example, in a forty (40) student high school, there were 150 hours present plus 25 hours absent. The 175 ( $150 + 25$ ) is divided by 4 to obtain a student equivalent of 43.75.  $43.75/20 = 2.19$  FTEADM.
3. While enrolled in an adult high school, students may earn all or a portion of the required credits necessary for graduation. Physical education, however, shall not be a requirement for graduation.

4. Adult high schools may operate twelve months per year and provide flexible scheduling for both day and night programs provided that hours-per-credit requirements are met. All terms in a year-round operation are considered regular terms.
5. Adult high school students must be at least 17 years of age and withdrawn from the regular public school program. Deviations from minimum age rule are permitted provided policies and procedures governing adult high school attendance are included in a plan approved by the local board of education.
6. Adult high school students may register for and earn as few as 1/2 unit of credit per term.
7. To earn one unit of credit in an adult high school, a minimum of 133 contact hours per course shall be required.
8. Time spent at work shall not be counted except to the extent that it is part of a formal co-op program. If the student is enrolled in a Cooperative Vocational Program with a training agreement signed by the school, cooperating business, and approved by the state, the co-op hours must be counted. This student may attend academic classes in the same day but still shall not be counted as more than one ADA or ADM.
9. Full and complete reports of each adult high school shall be made by the local board of education in whose jurisdiction the school is located and on forms furnished by the State Department of Education.

#### **F-102 GED+2**

The GED+2 program targets students 17 and over who are at least three semesters behind, display high absenteeism, display low achievement, present a high potential for dropping out and/or is being retained. This program takes place during the regular school day (6.5 hour minimum/32.5 hours weekly) and is broken into weekly segments of ten hours of GED preparation, ten hours of Vocational Education, 4 hours of counseling, and 8.5 hours of regular course work. Students must pass the competency test before taking the GED, have a GED average score of 50 on the GED practice test, and take one of the mandated exit exams required by the State Board of Education. Students will receive a GED diploma. (NOTE: Students cannot graduate before their class-meaning the students they entered kindergarten with.) **These students should be coded (G) .**

#### **F-103 Alternative Schools**

An alternative school is a short-term intervention program designed to develop academic and

behavioral skills for students who have been removed from the regular school program. **[Tennessee Code Annotated § 49-6-3402 and State Board of Education Rules, Regulations and Minimum Standards 0520-1-2-.09]** For state reporting purposes, any student enrolled in an alternative school must be coded as Remanded. No student may graduate based solely on enrollment in alternative schools. Instruction should proceed as nearly as practical in accordance with the instructional programs at the students' home school(s).  
ADD PUBLIC CHAPTER 200.